

West Fork Water and Wastewater Utility

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SUPERINTENDENT
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West Fork Water and Wastewater Commission Minutes February 6, 2013

The West Fork Water and Wastewater Commission met Wednesday February 6, 2013 at the city administration building for a regular meeting.

Members present: Mr. Virgil Blackmon, Mr. Andy Baughman, Mr. Frank Adams, Mr. Joe Toher

Members absent: Mr. Mike Mitchell

1. Meeting was called to order by Mr. Blackmon at 12:00pm. Mr. Blackmon verified that the press had been notified.
2. Minutes of the January 16, 2013 meeting were reviewed. Mr. Toher made a motion to approve the minutes seconded by Mr. Adams, all voted for.
3. Commission reviewed the systems total reports- department continues to work on finding the water loss.
4. Commission reviewed the January 2013 income statement.
5. Commission reviewed a list of building permits issued in 2012.
6. Update on the Wastewater project
 - a. Mr. Bartholomew advised commission that Stephens Firm no longer works with ARNC for the type of bonds the water department is looking for. Motion was made by Mr. Toher to override motion made at January's meeting and appoint Fridays as the bond council of record, seconded by Mr. Baughman, all voted for.
 - b. Mr. Bartholomew advised that the commission would need to appoint an independent legal counsel. Motion was made by Mr. Adams to appoint the current city attorney, Tom Kieklak, as legal counsel for current wastewater project. Seconded by Mr. Baughman, all voted for.
 - c. Robert White, with McClelland's Engineering gave the following update:
 - I. Two resolutions are complete and will go before the West Fork City Council at the February meeting for approval. Once those are approved the funding application are ready to send to the lending agency.
 - II. Initial field work is almost complete.
7. Other business
 - a. Commission was given an informational handout on water conservation
 - b. Mr. Toher followed up on the possibility of conducting an occasional evening meeting. Commission agreed to have the occasional evening meetings, date to be decided at a later time.

There being no further business a motion was made by Mr. Baughman seconded by Mr. Adams to adjourn the meeting at 1:00pm.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Mitchell". The signature is written in a cursive style with a large, prominent initial "M".

Mike Mitchell
Secretary